

No. Q/PB-I/6612/08/2023
Government of India
Ministry of External Affairs
[PB-I Section]

New Delhi, dated the January 30, 2023

The Head of Chancery,
Consulate General of India,
Hambantota.


Subject: Transfer of Ms. Chalamcharla Ratnamala, Section Officer at Headquarters as Vice Consul in the Consulate General of India, Hambantota, vice Sh. Atul Aggarwal, (now US)

Sir/Madam,

I am directed to convey the sanction of the President to the transfer of **Ms. Chalamcharla Ratnamala, Section Officer at Headquarters as Vice Consul in the Consulate General of India, Hambantota, vice Sh. Atul Aggarwal, (now US)**

2. The transfer travelling allowance, composite transfer grant, preparation and travel time, transit pay & allowances and joining time pay & allowances in connection with the officer's transfer to your Mission will be governed by the relevant provisions of the IFS(PLCA) Rules, 1961 as made applicable to officers of the IFS(B).
3. The expenditure involved will be debitable as under:-
 - (a) Outfit Allowance, Composite transfer grant to be paid to the officer are debitable to the budget grant of this Ministry under the appropriate Head of Account.
 - (b) Joining time pay, transit pay, leave salary, crockery & cutlery grant, etc. will be debitable to the existing budget provisions of your Mission, under the appropriate Head and should be met from within the sanctioned budget grant.
 - (c) Expenditure on air passage and transportation of baggage is debitable to the budget grant of this Ministry under the Head 2052.00.090.02.01.12 Foreign Travel Expenses.
4. The Officer should submit his/her TA claim within One Hundred and Twenty days (120) of his/her arrival at the station of posting abroad. Failure to comply with the above requirement will entail not only forfeiture of the claim but also recovery of the same from his/her pay bill or other dues in one instalment. If due to unforeseen circumstances the TA claim cannot be submitted within the prescribed period of One Hundred and Twenty days (120) he/she should intimate the position stating the full facts and details of the claim to administration well in advance for consideration.
5. **Availability of accommodation for the officer may please be conveyed to us.**

Yours faithfully,


(Kuldeep Kumar Bafna)
Administrative Officer (PB-I)

Copy to:-

1. The Principal Chief Controller of Accounts, MEA, New Delhi.
2. The Director of Audit (EA), Central Revenues, IP Estate, New Delhi.
3. **Sh. Chalamcharla Ratnamala, SO(Vigilance-II), MEA, New Delhi:** i) The Officer is requested to contact PB-I Section in connection with the completion of various formalities. (ii) It is the sole responsibility of the officer to obtain necessary visas and other travel documents before proceeding abroad iii) the officer should fill up, if not already done, the 'reverification forms' and submit it directly to BOS.
4. PB-I/PB-III/BOS/VCR/Cash-III/Budget/PV-II/TG/TACell/SEB Sections, MEA New Delhi.

(कुलदीप कुमार बाफना)
(Kuldeep Kumar Bafna)
प्रशासनिक अधिकारी (पी.बी.-I)
Administrative Officer (PB-I)
विदेश मंत्रालय, नई दिल्ली
Ministry of External Affairs
New Delhi